

Outline of Reporting and Profiling Timelines

Term 1

Meet the Teacher

Parents' Night in October

Term 2

Learning through enterprise Christmas activities

P1 Nativity and ELC Christmas Singalong

Term 3

Parents Night in March

Whole school sharing learning event linked to School Improvement Plan

Term 4

End of year summative report - issued late June

New intake learning through play session June

P7 graduation event June celebration of skills, diversity and talents

Other events that may take place across the school session and to be arranged class by class

Shared starts—one per year per class

Class assemblies—1 per year per class

P1 learning through play sessions / parent workshop

Events that arise during the course of the session such as Rookie Rockstars, music events, etc

Profiles may be accessed at any point during the school session with specific parental feedback sought October, March and June, and pupil self-evaluation opportunities in January and June.

Willimaston Primary School



Reporting and Profiling Information Leaflet

Williamston Primary School

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Reporting and Profiling – What is this?

“Reporting has two main purposes. Firstly, it provides clear, positive and constructive feedback about children’s and young people’s learning, looking back on what has been achieved against standards and expectations. Secondly, it creates an agenda for discussions between learners and those supporting them in their next steps in learning.”

Reporting comprises a range of activities including, for instance, written reports, children presenting their learning to their parents, parents’ consultations, ongoing oral discussion. Staff should ensure that learners are involved in reporting activities in order to promote learners’ ownership of their learning.”

Building the Curriculum 5

In line with West Lothian Council guidance, we have amended our schedule for reporting to parents. We aim to ensure that:-

- Our learners are fully involved in the process so they can have ownership of their learning.
- Our parents/carers have detailed regular updates throughout the session on their child’s learning

What do we do at Williamston Primary School?

Profiling

We use electronic profiling for ELC, P1-3 and P4-7, which gives parents/carers the opportunity to spend time with their child in discussion about their learning, targets set and progress made. This can be done at a time of your choosing in the comfort of your home, and to fit with busy lifestyles. Parents/carers can also see recent classwork during parent consultations. ELC use Online Learning Journals. P1-3 use Seesaw. You will be given specific log in details for your individual child. P4-7 will use Glow Eportfolios/Blogs with access through your child’s own individual Glow login details. Both electronic versions are secure and meet WLC IT Safety requirements.

How do we report to parents at Williamston Primary School?

Parents’ Evenings

Parent Consultations will be held twice a year in October and March. During the evening you will have the opportunity to meet with your child’s class teacher to discuss their progress and next steps. There will also be an opportunity to view your child’s work.

Written reports

Summative end of year reports are issued in June with learners comments on their progress, alongside teacher comment and space for parents/carers to feedback too.

Other ways in which we report to parents at Williamston Primary School may include:-

- Assemblies
- School shows and performances such as nativity and graduation
- Shared starts and finishes one per class
- Whole school sharing our learning events once a year linked to our School Improvement development work
- WOW jotters (Week of Work jotters showing progress over time)
- Class specific events, such as Graduation; enterprise; pupil-led charity events, etc
- Online Learning Journals (ELC) Seesaw (P1-3) and Glow Eportfolios/Blogs (P4-7)
- Twitter and the App
- Class work, including home learning.
- Termly descriptors to set the scene for learning in each class

Communication

Williamston Primary School values home/ school two way communication as key to your child’s learning. We are always open to reviewing this programme and your feedback.

Should you have any questions or concerns about your child’s progress, please contact the school office to make an appointment to talk to your child’s teacher. If the school are at all concerned about your child, we will contact you.

Parental Engagement and Collaboration

At Williamston Primary School, we value the key role that parents play in their child’s learning and we want to work with you in partnership throughout your child’s learning journey. With this in mind, we have a parental engagement programme planned year on year in line with our School Improvement Plan as well as regular opportunities for parental feedback and collaboration.