

Williamston Primary School
Parent Council Meeting
Monday 11th May 2026, 7pm

Meeting facilitator and Minute Taker: Claire Stanfield

Agenda:

1. Welcome
2. Update from Representative of Livingston South ward/ Leader of West Lothian Council (10 mins)
3. Update from School Leadership Team (30 mins) - Pupil Equity Fund (PEF) explanation and update
4. Finance Update (5 mins)
 - Outgoings
 - EasyFundraising
 - Fundraising activity
5. Fundraising Sub Committee Update (5 mins)
 - Upcoming events
 - Parent Council PVG Update
 - Donated laptop/ device Update
6. Future of Parent Forum for 2026/ 2027 school year and beyond (30 mins)
 - Supporting documents, shared in advance of meeting: draft constitution and draft parent information
7. AOB (10 mins)